Attachment 12

BODY:	**Cabinet**
DATE:	**31st March 2010**
SUBJECT:	**Health and Safety Annual Service Plan 2010/13**
REPORT OF:	**Ian Fitzpatrick, Senior Head of Community**
Ward(s):	All
Purpose:	To seek Members' approval for the 2010/13 Health and Safety at Work Annual Service Plan outlining the proposed health and safety enforcement work of the Council.
Decision type:	Key decision
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Recommendations:	Cabinet is recommended to: a) Note and endorse the development of the Health and Safety Service Plan. b) Delegate authority to the Portfolio Holder for Environment in conjunction with the Senior Head of Community (pending appointment of Senior Head of Environment) to approve the plan following consultation.

1.0 Introduction

1.1 Section 18 of the Health and Safety at Work etc Act 1974 requires Local Authorities to set out their priorities, a plan of interventions and how these will be targeted to maximise their impact.

1.2 To meet this requirement each Local Authority should prepare a written Service Plan that sets out an annual or 2 year or more rolling plan that is reviewed annually.

1.3 A Health and Safety Service Plan has been prepared for the forthcoming Financial Year (2010/13) which includes a 3 year

programme of activity which can be accessed using the following link:

http://www.eastbourne.gov.uk/council/consultations/2010/safety-plan/

1.4 It is now recognised as good practice to seek Cabinet endorsement of the Health and Safety (at Work) Service Plan.

2.0 About the Health and Safety Service Plan

2.1 The Service Plan sets out broad aims, local priorities, how these reflect regional and national objectives and details of how, when and who will undertake the various tasks.

2.2 It also sets out the regulatory context, links to local, regional and national objectives, enforcement options and monitoring arrangements.

3.0 Consultation

3.1 Consultation has commenced and closes on Friday 9th April 2010, and is being undertaken with the following local business organisations and enforcement agencies:

- All 12 Sussex Local Authority Environmental Health Services,
- Chamber of Commerce,
- Federation of Small Businesses,
- Eastbourne Hotels Association,
- Council's Economic Development, Licensing and Pollution Services,
- Eastbourne Business Crime Group,
- Business Link in the SE,
- Sussex Enterprise,
- East Sussex Fire and Rescue Service,
- Trading Standards, and
- Sussex Police.

4.0 Resource Implications

4.1 Details are contained within the Plan and it is anticipated that the

actions can be delivered within existing resources.

5.0 Environmental, Human Rights, Community Safety

5.1 The service plan forms part of our approach to improving Health and Safety in the workplace.

6.0 Youth and Anti-Poverty

6.1 The impact of the service plan will have a lasting beneficial effect on improving Health and Safety in the workplace by reducing the incidence of ill health and injury, days lost arising from work activities, and reducing the cost and suffering to individuals by keeping them in good health and therefore in work.

6.2 There are specific requirements in the Health and Safety at Work Act etc 1974 and associated regulations to protect the health and safety of young people.

7.0 Conclusion

7.1 Cabinet is recommended to:

a) Note and endorse the development of the Health and Safety Service Plan.

b) Delegate authority to the Portfolio Holder for Environment in conjunction with the Senior Head of Community (pending appointment of Senior Head of Environment) to approve the plan following consultation.

Background Papers:

The Background Papers used in compiling this report were as follows:

- HSC Section 18 Guidance; Health and Safety in Local Authority Enforced Sectors
- HSE Strategy for Workplace Safety in 2010 and Beyond
- Choosing Health: Making Choices Easier
- Regulators Compliance Code and Enforcement Concordat
- The Hampton Report 2005
- Rogers Review 2007
- HSE Strategy - The Health and Safety of Great Britain
- HSE Enforcement Policy Statement

- HELA Guidance to Local Authorities on Priority Planning
- Regulators Development of Needs Assessment (RDNA) Tool
- Sussex Health and Safety Liaison Group Service Plan 2010/12
- East Sussex Local Area Agreement

To inspect or obtain a copy of the above documents please refer to the contact officers, or visit www.eastbourne.gov.uk/business/safety/plan/ and click on the links in 'other websites' for your chosen document.