Cabinet

31 March 2010

EASTBOURNE Borough Council

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Agenda for meeting of the Cabinet to be held at 6.00pm on Wednesday 31 March 2010 in the Court Room at the Town Hall, Grove Road, Eastbourne, BN21 4UG

Members of the public are welcome to attend and listen to the discussion of items in the "open" part of the meeting. Please see guidance notes over the page concerning public rights to speak and ask questions.

The Cabinet meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.

An induction loop operates to enhance sound for deaf people who use a hearing aid or loop listener.

If you require further information or assistance please contact the Local Democracy team – contact details given below.

This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

Please ask if you would like this agenda and/or any of the reports in an alternative format.

Members of the Cabinet:

Councillor David Tutt (Leader and Chairman of Cabinet): Responsibilities aligned with Chief Executive and including the Community Strategy, Local Strategic Partnership, the Corporate Plan and economic development.

Councillor Troy Tester (Deputy Leader and Deputy Chairman of Cabinet): Core support and strategic services.

Councillor Margaret Bannister: Direct assistance services including revenues and benefits, housing and community development, bereavement services and the Crime Reduction Partnership.
Councillor Gill Mattock: Financial services including accountancy, audit, purchasing and payments.
Councillor Susan Morris: Commercial and recreational services including sport and leisure, theatres, tourism, events and Devonshire Park, galleries and museums.
Councillor Steve Wallis: Place services including cleansing and recycling, amenities, parks and downland, highways and engineering, building and development control, planning policy and strategy, environmental health and licensing.

[KD] *against an item indicates that the matter involves a Key Decision.*
[BPF] *against an item indicates that the matter, as well as involving a Key Decision, is also part of the Council's Budget and Policy Framework and as such the will require the approval of the Full Council.*

Publication of this agenda constitutes notice to the Chairman of the Scrutiny Committee and members of the public under Rule 15 (General Exception) of the Council's Access to Information Procedure Rules in respect of any key decision not included in the relevant edition of the Council's Forward Plan of Key Decisions. Such items are marked ***[KDGE].***

1. **Minutes of meeting held on 10 February 2010** (previously circulated) subject to a correction on the first page as to the date of the meeting.

2. **Apologies for absence**.

3. **Questions by members of the public** on matters not already included on the agenda and for which prior written notice has been given (total time allowed 15 minutes). See note at end of agenda.

4. **Urgent items of business.** The Chairman to notify the Cabinet of any item of urgent business to be added to the agenda (if any).

5. **Right to address meeting/order of business.** Chairman to report any requests received to address the Cabinet from a member of the public or from a Councillor in respect of an item listed below and to invite the Cabinet to consider taking such items at the commencement of the meeting. The order of business to be otherwise as indicated below unless there is some pressing reason for change. See note at end of agenda.

6. **Disclosure of interests by members under the code of conduct (if any).** Members should declare their interest in a matter at the outset of the meeting, and again, at the point at which that agenda item is introduced.

7. **Foie-gras – sale and availability on Council land and property.** Report of Senior Head of Community **- Attachment 07.** Cabinet lead member: Councillor Steve Wallis.

8. **Environment draft strategy *(KD)*.** Report of Senior Head of Community **- Attachment 08.** Cabinet lead member: Councillor Steve Wallis.

Copies of the Environment Strategy2010/2013 have been sent to Cabinet Members and the Opposition Leader and Spokesperson only in the interests of economy. Copies have been placed in the Members' Room, at the Town Hall Reception and on the Council's website at http://www.eastbourne.gov.uk/council/meetings/cabinet Further copies are available on request.

9. **1 Grove Road – building improvements to cut carbon emissions *(KDGE)*.** Report of Head of Infrastructure **– Attachment 09.** Cabinet lead member: Councillor Troy Tester.

10. **Planning enforcement policy *(KD)*.** Report of Senior Head of Development and Environment) **- Attachment 10.** Cabinet lead member: Councillor Steve Wallis.

Copies of the policy have been sent to Cabinet Members and the Opposition Leader and Spokesperson only in the interests of economy. Copies have been placed in the Members' Room, at the Town Hall Reception and on the Council's website at http://www.eastbourne.gov.uk/council/meetings/cabinet Further copies are available on request.

11. **East Sussex Travellers' draft strategy 2010/2013 *(KDGE)*.** Report of Senior Head of Community **- Attachment 11.** Cabinet lead member: Councillor Steve Wallis.

Copies of the Draft East Sussex Traveller Strategy 2010-2013have been sent to Cabinet Members and the Opposition Leader and Spokesperson only in the interests of economy. Copies have been placed in the Members' Room, at the Town Hall Reception and on the Council's website at http://www.eastbourne.gov.uk/council/meetings/cabinet Further copies are available on request.

12. **Health and safety annual service plan 2010-2013 *(KD)*.** Report of Senior Head of Community **- Attachment 12.** Cabinet lead member: Councillor Steve Wallis.

Copies of the annual service plan have been sent to Cabinet Members and the Opposition Leader and Spokesperson only in the interests of economy. Copies have been placed in the Members' Room, at the Town Hall Reception and on the Council's website at http://www.eastbourne.gov.uk/council/meetings/cabinet Further copies are available on request.

13. **Cremator replacement programme/mercury abatement.** Report of Senior Head of Community **- Attachment 13.**
Cabinet lead member: Councillor Margaret Bannister.

14. **Revised housing allocations policy *(KDGE)*.** Report of Senior Head of Community **- Attachment 14.**
Cabinet lead member: Councillor Margaret Bannister.

Copies of the Home Move – Choice Based Lettings Policy have been sent to Cabinet Members and the Opposition Leader and Spokesperson only in the interests of economy. Copies have been placed in the Members' Room, at the Town Hall Reception and on the Council's website at http://www.eastbourne.gov.uk/council/meetings/cabinet
Further copies are available on request.

15. **Devolved budgets – year end report *(KD)*.** Report of Head of Strategy and Democracy **- Attachment 15.**
Cabinet lead member: Councillor Troy Tester.

16. **Performance update 2009/10.** Report of Deputy Chief Executive **– Attachment 16.** Cabinet lead member: Councillor Troy Tester.

17. **Corporate Plan 2010/15 *(BPF)*.** Report of Deputy Chief Executive **- Attachment 17.** Cabinet lead member: Councillor Troy Tester.

18. **Finance matters, including treasury management *(BPF)*.** Report of Chief Finance Officer **– Attachment 18.**
Cabinet lead member: Councillor Gill Mattock.

19. **Leased cars – policy in employment.** Report of Head of Human Resources – **Attachment 19*.*** Cabinet lead member: Councillor Troy Tester.

20. **Exclusion of the public.** The Chief Executive considers that discussion of the following items is likely to disclose exempt information as defined in Schedule 12A of the Local Government Act 1972 and may therefore need to take place in confidential session. The exempt information reasons are shown beneath the items listed below. Furthermore, in relation to paragraph 10 of Schedule 12A, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(Note: Confidential and exempt papers printed on pink paper).

21. **Eastbourne theatres management.** Report of interim Senior Head of Tourism and Leisure **- Attachment 21.** Cabinet lead member: Councillor Susan Morris.

Exempt information reasons 1 and 2 (information relating to an individual or likely to reveal the identity of an individual) and 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information)).

22. Alternative employment procedure. Report of Head of Human Resources – **Attachment 22.** Cabinet lead member: Councillor Troy Tester.

Exempt information reasons 1 and 2 –Information relating to an individual or likely to reveal the identity of an individual.

Inspection of background papers – Please see contact details listed in each report.

Public right of address – Requests by members of the public to speak on a matter which is listed in this agenda must be **received** in writing by no later than 12 Noon, 2 working days before the meeting (e.g. if the meeting is on a Wednesday, received by 12 Noon on the Monday before). The request should be made to Local Democracy at the address listed below. The request may be made by, letter, fax, or electronic mail. For further details on the rules about speaking at meetings or for asking a question on a matter not listed on the agenda please contact Local Democracy.

Public questions – Members of the public may ask a question on a matter which is not on the agenda. Questions should be made in writing and by the same deadline as for the right of address above. There are rules on the matters on which questions can be asked. Please ask Local Democracy for further information.

Councillor right of address - Councillors wishing to address the meeting who are not members of the Cabinet must notify the Chairman in advance.

Implementation of decisions - Implementation of any Key Decision will take place after 5 working days from the date Notice is given of the Cabinet's decision (normally on the day following the meeting) unless subject to "call-in". Exceptions to this requirement are allowed when the decision is urgent.

Further information – The Forward Plan of Key Decisions, Councillor contact details, committee membership lists and other related information are available from Local Democracy. To receive regular e-mails alerting you to the publication of Cabinet agendas (or other meeting agendas) please send an e-mail to: localdemocracy@eastbourne.gov.uk
You can view the Forward Plan of Key Decisions at
http://www.eastbourne.gov.uk/council/meetings/

Local Democracy, Town Hall, Grove Road, Eastbourne, BN21 4UG
Tel (01323) 415022/415021/415023 Fax (01323) 410322
Minicom (01323) 415111 E Mail: localdemocracy@eastbourne.gov.uk
For general Council enquiries, please telephone (01323) 410000
E-mail enquiries@eastbourne.gov.uk Website at www.eastbourne.gov.uk

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