APPENDIX

THE REGISTER OF MEMBERS' INTERESTS
(maintained under the Code of Conduct as adopted by the Council on 28 September 2007)

FORM OF NOTICE TO BE GIVEN BY MEMBER
(includes a Councillor elected to the Council or a Member co-opted to serve on a Committee of the Council)

NAME OF MEMBER: _____

Please be aware that the original copy of this document is held at the Town Hall, where it is made available for public inspection on request.

IMPORTANT NOTES:-

1. A Member must within 28 days of becoming aware of any change to the interests specified above, provide written notification of that change. Amendment forms for this purpose are available from Peter Finnis, Assistant Director Strategy and Democracy, Tel. 415003. E-Mail localdemocracy@eastbourne.gov.uk

2. If any of the above interests do not apply, please state NONE. Do not leave any section of this form blank. Sign and date the form at the foot of page 4.

3. A Member must within 28 days of receiving any gift or hospitality over the value of £25, provide written notification of the existence and nature of that gift or hospitality. Forms for the recording of gifts and hospitality are available from Peter Finnis, Assistant Director Strategy and Democracy, Tel. 415003. E-Mail localdemocracy@eastbourne.gov.uk

4. The Council Officer with statutory responsibility for the Members' Register of Interests is designated as the Monitoring Officer (and also acts as the Council's Lawyer). The position is currently subject to a job sharing arrangement between
   - Victoria Simpson (Mondays, Tuesdays and alternate Fridays, tel 415018, e-mail: victoria.simpson@eastbourne.gov.uk) and
   - Alice Rowland (Wednesdays, Thursdays and alternate Fridays, telephone 415011, e-mail: alice.rowland@eastbourne.gov.uk)

5. Sensitive information.
   (a) Where you consider that the information relating to any of your personal interests is sensitive information, and the Monitoring Officer agrees, you need not include that information when registering that interest, or, as the case may be, a change to that interest.
   (b) You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under sub-paragraph (a) is no longer sensitive information, notify the Monitoring Officer asking that the information be included in the register of members' interests.
   (c) "Sensitive information" means information whose availability for inspection by the public creates, or is likely to create, a serious risk that you or a person who lives with you may be subjected to violence or intimidation.

1. Within 28 days of the provisions of the Authority's Code of Conduct being adopted or within 28 days of your election or appointment to office (if that is later), you must register your personal interests in the Authority's register maintained under Section 81(1) of the Local Government Act 2000 by providing written notification to the Authority's Monitoring Officer of the categories of interests set out in sections 2 and 3 below.

2. Categories of financial information:

(a) Any employment or business carried on by you.

Details

(b) The name of the person who employs or has appointed you, the name of any firm in which you are a partner, and the name of any company for which you are a remunerated director.

Details

(c) The name of any person, other than a relevant Authority, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties.

Details

(d) The name of any corporate body which has a place of business or land in the Authority's area, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body, whichever is the lower.

Details

(e) A description of any contract for goods, services or works made between the Authority and yourself or a firm in which you are a partner, a company of which you are a remunerated director or a body of the description specified in sub-paragraph (d) above.

Details

(f) The address or other description (sufficient to identify the location) of any land in which you have a beneficial interest and which is in the area of the Authority.

Details

(g) The address or other description (sufficient to identify the location) of any land where the landlord is the Authority and the tenant is a firm in which you are a partner, a company of which you are a remunerated director, or a body of the description specified in sub-paragraph (d) above.

Details

(h) The address or other description (sufficient to identify the location) of any land in the Authority's area in which you have a licence (alone or jointly with others) to occupy for 28 days or longer.

Details

3. Membership of or position of general control or management in any of the following:-

(a) Any body to which you have been appointed or nominated by the Authority as its representative.

Details

(b) Any public authority or body exercising functions of a public nature.

Details

(c) Any body directed to charitable purposes.

Details

(d) Any body, one of whose principal purposes include the influence of public opinion or policy (including any political party, trade union or professional association).

Details

I declare that the above information on my Interests is correct.

NAME _____

SIGNATURE _____

DATE _____

Councillor contact details, committee membership lists and other related information are also available from Local Democracy.

Local Democracy, Town Hall, Grove Road, Eastbourne, BN21 4UG
Tel (01323) 415023/415031/5022 Minicom (01323) 415111 Fax (01323) 410322 E Mail: localdemocracy@eastbourne.gov.uk

Members' Interests
notification of amendment

This form is to be used by Members to report changes to the notice previously given as to their interests.

A Member must within 28 days of becoming aware of any change provide written notification of that change.

Member's name:	

Enter category of information below:	**Enter details of amendment below:**

Please sign and date below:

Sign: **Date:**

Completed forms should be sent to the Council's Monitoring Officer c/o Local Democracy at the Town Hall.
They will be open to public inspection.

Member's notification of gifts and hospitality

This form is to be used by Members to report the receipt of any gifts or hospitality that they have received.

A Member must register any gifts or hospitality ***worth over £25*** *in connection with their official duties as a member within 28 days of receiving it. The source of the gift or hospitality must also be registered.*

Member's name:	
From whom gift/hospitality received:	
Description of gift/hospitality:	
Date gift/hospitality received:	
Approximate value of gift/hospitality:	

Please sign and date below:

Sign: **Date:**

Completed forms should be sent to the Council's Monitoring Officer c/o Local Democracy at the Town Hall.
They will be open to public inspection.