

Governance issues and proposed Actions for 2009/10

Appendix 3.

Risk/Issue	Objective and Action Proposed	Lead Responsibility	Comments/Action Proposed during 2009/10
1. Procurement – ensure a robust framework is in place and resourced to deliver objectives.	To refresh and action the Procurement Strategy 2008-2011 and to ensure this is disseminated and appropriate training provided.	Head of Paid Service	The Council has identified major procurement as a key component of delivering ongoing efficiency gains, the current procurement strategy requires updating and its subsequent implementation will provide a robust framework in delivering this objective.
2. Risk management unified code and strategy.	To ensure that risk management is dealt with in a unified manner across the Council and that risk management is embedded within all the Council’s processes.	Assistant Director Strategy and Democracy	Risk Management exists in many guises across the Council, however at present there are different approaches being adopted. This was a recommendation from Scrutiny.
3. Harmonisation of Performance management and replicating good practice.	To ensure that performance management is dealt with in a unified manner across the Council and that performance management is embedded within all the Council’s processes.	Assistant Director Strategy and Democracy	The Council has some good practice in performance management however there is no single approach or repository of performance information. A single source and system of performance management will be developed.
4. Structural changes brought about by DRIVE programme.	To ensure that robust governance arrangements are built into any structural changes that take place across the Council.	Head of Paid Service	Any reorganisation will take into account its effect on overall governance arrangements.
5. Business planning, ensuring consistency.	To ensure that structured business plans are developed and agreed by members for all projects.	Head of Paid Service	A single approach to business planning will be developed, this is a recommendation from Scrutiny.
6. Payment Card Industry Data Security Standards and Data Protection.	To ensure that the Council is compliant with the Payment Card Industry Data Security Standards and the Data Protection Act for the retention of card holder data.	Chief Financial Officer	Updates to key systems are being implemented during June 2009.