SCRUTINY COMMITTEE

Monday 5 July 2004

PRESENT:

Councillor Mrs HEALY (Chairman), Councillor MARSH (Deputy Chairman) and Councillors Mrs BANNISTER, BELSEY, Mrs HOWLETT, TAYLOR and WARNER.

1. SCRUTINY GUIDE AND PRESENTATION. The Committee received a copy of the Scrutiny Guide prior to the meeting. The Policy & Performance Analyst presented the guide to Members. Members agreed that the Scrutiny function was still developing and that it would need to work more closely with Cabinet in developing and influencing policies.

Subject to the following amendments, the Committee agreed that the Guide would be a useful tool for all Members of the Council.

1) The following sentence needs adding to the Scrutiny Procedure Rules on page 16, line 6 following the word 'Committee' and before 'and shall then'

'If so requested in accordance with paragraph 17 below'.

2) Change the word 'form' to 'from' on page 3 line 5.

3) Include the word 'or' on page 12 paragraph 6 between the words 'group' and 'from'.

Councillor Warner raised the issue of a skills audit for Members to help with nominations for Scrutiny Reviews. It was hoped that the Groups would nominate members based on the most suitable candidate.

NOTED.

2. ANNUAL SCRUTINY PROGRAMME. Members were requested to agree the timetable for the current year's Annual Scrutiny Programme (2004/2005) and were invited to add any items they wished, but were advised to be aware of existing departmental activities in respect of the delivery of services that any additional reports might impact on.

In addition the Chairman advised of two additional items that were to be added to the programme;

· Abandoned Cars – this should be the subject of a brief review comprising two Councillors: Mrs Bannister and Taylor. The Review would report back to the Committee in December 2004.

· Redoubt and Military museum – This was an information report – the Cabinet Member with responsibility for Tourism would be invited. This item was scheduled to report in December 2004.

The Conservative Group Spokesperson also added a further two items to the programme;

· Decriminalisation of Parking. This would be a progress report scheduled to report in September 2004

· Progress on the Town Centre Re-development. The Assistant Director of Strategy and

Democracy advised Members that is item would contain confidential information and may be the subject of a confidential report to Scrutiny, alternatively a briefing / seminar may be held for all Members outside of the Scrutiny Committee. The Director of ETE would be consulted to decide the most suitable way of presenting the information to Members.

The review of Back Alleys would be put on hold until 2005, as would the Licensing report.

A copy of the amended Annual Programme is appended to these minutes.

RESOLVED: That the Council be recommended to approve Annual Scrutiny Programme 2004/2005 as detailed within the report.

3. SCHOOLS ADMISSIONS – MOTION BY COUNCILLOR HARRIS, REFERRED FROM COUNCIL 5 MAY 2004. Councillor Harris attended to address the Committee regarding the motion to Council on 5 May 2004. Councillor Warner stated that as schools admissions were a County Council matter that the motion should be referred back to County to be dealt with on Eastbourne's behalf by the Scrutiny Committee responsible for Education.

RESOLVED: That the Scrutiny Co-ordinator write to the East Sussex County Council requesting that Councillor Harris' concerns be addressed by the Scrutiny Committee responsible for Education.

4. BEST VALUE PERFORMANCE PLAN 2004/2005. Members were invited to raise issues for debate or request further information via the Scrutiny Co-Ordinator or the Policy and Performance Analyst for September's meeting.

The meeting closed at 7.02 p.m.

Mrs HEALY

Chairman

ANNUAL SCRUTINY PROGRAMME 2004 / 2005

5 JULY 2004			
Item	**Comments**	**Officer / Councillor**	
SCRUTINY GUIDE and PRESENTATION		Katie Armstrong / Nick Ritson	
ANNUAL SCRUTINY PROGRAMME	Members invited suggested 4 items for review (2 from each group)	All Members	

SCHOOLS ADMISSIONS	Motion from Councillor Harris Referred from Council 5 May 2004	Councillor Harris	
BEST VALUE PERFORMANCE PLAN	Members are invited to raise issues for debate or to request further information via the Scrutiny Co-Ordinator for September's meeting	Nick Ritson	
	6 SEPTEMBER 2004		
Item	**Comments**	**Officer / Councillor**	
BEST VALUE PERFORMANCE INDICATORS	The report will identify significant Best Value Performance Indicators that are not on target	Nick Ritson	
BEST VALUE PERFORMANCE PLAN	Issues raised for debate (if any)	Nick Ritson	
MEDIUM TERM FINANCIAL STRATEGY and CORPORATE PLAN	Cabinet Member to be invited	Sue McHugh	
SATISFACTION SURVEY	Members are invited to raise issues for debate or to request further information via the Scrutiny Co-Ordinator for September's meeting	Nick Ritson	
DECRIMINALISATION OF PARKING – PROGRESS REPORT	Cabinet Member to be invited		

HOUSING MANAGEMENT BEST VALUE REVIEW		Jan Canny	
	8 NOVEMBER 2004		
Item	**Comments**	**Officer / Councillor**	
POLICY FRAMEWORK	Presentation on Balance Scorecard		Peter Finnis / Nick Ritson
ABANDONDED VEHICLES	Review of website – Councillor Bannister and Taylor		Mark Probyn
	6 DECEMBER 2004		
Item	**Comments**	**Officer / Councillor**	
BEST VALUE PERFORMANCE INDICATORS	The report will identify significant Best Value Performance Indicators that are not on target		Nick Ritson
EMPTY HOMES – SUMMARY			Barbara Pratt
REDOUBT AND MILITARY MUSEUMS STRATREGY - Information	Cabinet Member to be invited		? / Councillor Elkin

	7 FEBRUARY 2005		
Item	**Comments**	**Officer / Councillor**	

EQUALITIES	Cabinet Member to be invited	Monica Elsen / Councillor Marsden
IT – MEMBERS LAPTOPS	Progress report on 'going live'	
PROGRESS ON IIP FOR MEMBERS	Cabinet Member to be invited	Peter Finnis / Katie Cullum / Councillor Lucas

21 MARCH 2004

Item	**Comments**	**Officer / Councillor**
BEST VALUE PERFORMANCE INDICATORS	The report will identify significant Best Value Performance Indicators that are not on target	Nick Ritson
SCRUTINY – ANNUAL REVIEW	Review of Annual Work Programme	

Unscheduled Items

- Back Alleys – Responsibility – Review – Hold until 2005
- Licensing – Hold until 2005
- Best Value Review Health– Yet to agree timetable
- Future of Hotels – Planning – Eastbourne Reborn are currently carrying out a review, can request that the findings come to the Scrutiny Committee.