SCRUTINY COMMITTEE

MONDAY 9 JUNE 2003

At 6.00 P.M.

TOWN HALL, EASTBOURNE

MEMBERS

Councillor WARNER (Chairman), SKILTON (Deputy Chairman) and Councillors, LACEY LEGGETT, MARSH, Mrs MURRAY and Mrs POOLEY.

AGENDA

1. **APOLOGIES FOR ABSENCE**.

2. **DECLARATION OF INTERESTS.** Disclosure of interests by Members in items on the agenda under the Code of Conduct.

3. **QUESTIONS BY MEMBERS OF THE PUBLIC** on matters not already included on the agenda and for which prior written notice has been given (total time allowed 15 minutes).

4. **URGENT ITEM(S) OF BUSINESS.** The Chairman to notify the Committee of any item(s) of urgent business to be added to the agenda.

5. **RIGHT TO ADDRESS MEETING/ORDER OF BUSINESS.** Chairman to report any requests received to address the Committee from a member of the public or from a Councillor in respect of an item listed below and to invite the Committee to consider taking such item(s) at the commencement of the meeting.

6. **'MAKING SCRUTINY WORK'.** To appoint Councillors Warner, Williams and two Liberal Democrats to attend this conference to be held in Westminster, London on 17 June 2003.

7. **SCRUTINY REVIEW OF ELECTORAL ISSUES.** The Chairman requests that a Task Group be established to review Electoral Issues comprising two Councillors, one from each Political Group, and Lead Officer, Mr P Finnis, Head of Democratic Services, with the following scope agreed at Cabinet 6 March 2002 as follows:

§ To review existing mechanisms and make further proposals on increasing electoral turnout;

§ To make clear recommendations on actions to educate and promote participation in Local Democracy;

§ To review how to make the most effective use of Councillors' time, in particular to look at the balance between engaging the local community and attending Council meetings; To assess and make clear recommendations on the use of Information Technology in Democratic Services; and

§ To develop a means of assessing the success of local democracy with particular reference to community participation.

8. PERFORMANCE MONITORING. Report of Chief Executive **– Report 08.**

9. HOMELESSNESS REVIEW. Report of Head of Housing Needs and Strategy **– Report 09.**

Inspection of Background Papers – Please see contact details listed in each report.

Councillor Right of Address - Councillors wishing to address the meeting who are not members of the Committee must notify the Chairman in advance.

Public Right of Address – Requests by members of the public to speak on a matter which is listed in this agenda must be **received** in writing by no later than 12 Noon, 2 working days before the meeting e.g. if the meeting is on a Wednesday, received by 12 Noon on the preceeding Monday). The request should be made to Democratic Services at the address listed below. The request may be made by, letter, fax, or electronic mail. For further details on the rules about speaking at meetings or for asking a question on a matter not listed on the agenda please contact Democratic Services.

Further Information – Councillor contact details, committee membership lists and other related information are also available from Democratic Services.

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