SCRUTINY COMMITTEE

MONDAY 11 NOVEMBER 2002

At 6.00 P.M.

TOWN HALL, EASTBOURNE

MEMBERS

Councillor LACEY O.B.E (Chairman), BELSEY (Deputy Chairman) and Councillors SKILTON, SLATER, STANLEY, Mrs TESO and WILLIAMS.

AGENDA

1. **MINUTES OF THE MEETING HELD ON 16 SEPTEMBER 2002 - Previously circulated.**

2. **APOLOGIES FOR ABSENCE**.

3. **CORRESPONDENCE RECEIVED.** Chairman to advise Members of correspondence received.

4. **DECLARATION OF INTERESTS.** Disclosure of interests by Members in items on the agenda under the Code of Conduct.

5. **QUESTIONS BY MEMBERS OF THE PUBLIC UNDER STANDING ORDER NO. 27** on matters not already included on the agenda and for which prior written notice has been given (total time allowed 15 minutes).

6. **URGENT ITEM(S) OF BUSINESS.** The Chairman to notify the Committee of any item(s) of urgent business to be added to the agenda.

7. **RIGHT TO ADDRESS MEETING/ORDER OF BUSINESS.** Chairman to report any requests received to address the Committee from a member of the public or from a Councillor in respect of an item listed below and to invite the Committee to consider taking such item(s) at the commencement of the meeting.

8. **CREATION OF TENDER PROCEDURE TASK GROUP.** The Chairman requests that a Task Group be established to review the Tender Procedures of the Council, comprising two Councillors, one from each Political Group, and Lead Officer.

9. **VOTING PROCEDURES.** Report of Head of Democratic Services and Member Services Manager - **Report 09.**

10. **CLEANSING CONTRACT.** Report of Councillor Harris, Chairman, Cleansing Contracts Project Management Board - **Report 10.**

11. **PROPERTY ISSUES.** Report of Acting Head of Property Services **- Report 11.**

12. **EXCLUSION OF THE PUBLIC.** The Proper Officer considers that discussion of the following items is likely to disclose exempt information defined in Schedule 12A of the Local Government Act 1972 and may therefore need to take place in confidential session. The relevant paragraphs of Schedule 12A are shown beneath the items as appropriate.

13. PROPERTY ISSUES - APPENDICES. Report of Acting Head of Property Services **- Report 13.**

(Exempt information reason – Para 9 - Terms of a Proposed Contract).

14. CLEANSING CONTRACT. Report of Head of Amenities - **Verbal Report.**

(Exempt information reason – Para 9 - Terms of a Proposed Contract).

Inspection of Background Papers – Please see contact details listed in each report.

Councillor Right of Address - Councillors wishing to address the meeting who are not members of the Committee must notify the Chairman in advance.

Public Right of Address – Requests by members of the public to speak on a matter which is listed in this agenda must be **received** in writing by no later than 12 Noon, 2 working days before the meeting e.g. if the meeting is on a Wednesday, received by 12 Noon on the preceeding Monday). The request should be made to Democratic Services at the address listed below. The request may be made by, letter, fax, or electronic mail. For further details on the rules about speaking at meetings or for asking a question on a matter not listed on the agenda please contact Democratic Services.

Further Information – Councillor contact details, committee membership lists and other related information are also available from Democratic Services.

Democratic Services, Town Hall, Grove Road, Eastbourne, BN21 4UG

Tel (01323) 415023/415000 Minicom (01323) 415111 Fax (01323) 410322

E Mail: councillors@eastbourne.gov.uk

For general Council enquiries, please telephone (01323) 410000

E-mail enquiries@eastbourne.gov.uk